

- *Contract Performance Group*
 - Calculate liability charges for early termination of Usage contracts
 - Calculate shortfall charges for Usage contracts
 - Generate weekly team performance and revenue reports
 - Conduct associate audit
 - Train employees

MEMBERSHIPS & AFFILIATIONS

BETA GAMMA SIGMA (The Honor Society for AACSB Accredited Business Programs)
Golden Key National Honor Society

ACCOMPLISHMENTS & RECOGNITIONS

Summa Cum Laude Graduate
Dean's List
Presidential Scholar
BETA GAMMA SIGMA Scholastic Achievement Recognition
Golden Key Scholastic Achievement and Excellence Recognition
Plocieniak Scholastic Performance and Achievement Recognition
Knights of Dabrowski Scholastic Achievement Recognition

COMPUTER SKILLS

Windows NT, 2000
MS Excel, 2000
MS Access, 2000
MS PowerPoint, 2000
MS Word, 2000
MS Outlook, 2000
Typing Speed, 55 WPM

REFERENCES

Promptly provided upon request